

Public Notice

Erie Canal Harbor Development Corporation ("ECHDC") and Buffalo Place Inc. (BP) seek submissions for potential activities, events, and programming at Erie Canal Harbor during the summer 2009 season.

Details

To make a submission, please complete the attached programming form, which is also available at www.eriecanalharbor.com. Applicants should submit completed forms to ECHDC/BP via e-mail (eriecanalharbor@empire.state.ny.us) or postal mail (ECHDC, 95 Perry Street, Suite 500, Buffalo, NY 14203-3030) (please include 4 copies of completed form if submitting by postal mail). Submissions should be received by no later than 5:00p.m Monday, March 2nd, 2009. ECHDC/BP will respond to submissions on a rolling-basis, but no sooner than two (2) weeks after the deadline.

In addition, for those interested in participating in Erie Canal Harbor summer 2009 programming, three (3) "informational sessions" will be held at the BP offices (671 Main Street, Buffalo, NY 14203). Copies of the programming form will be available for pickup at each of these "informational sessions," and prospective applicants are highly encouraged to attend one (1) "informational session".

Sessions are scheduled for:

- Thursday, January 29th, 2009, from 2:00 p.m.-4:00 p.m.
- Thursday, February 5th, 2009, from 2:00 p.m.-4:00 p.m.
- Thursday, February 12th, 2009, from 2:00 p.m.-4:00 p.m.

Background Information

Under an agreement reached in May 2008, ECHDC enlisted BP to provide operations, programming, security, marketing services and general oversight at the 12.5 acre Erie Canal Harbor site.

Selection Process

Submissions will be considered based upon the applicant's ability to demonstrate:

- Individual/vendor programming experience;
- Feasibility;
- Cost;
- Relevance to the waterfront/community, and;
- Pertinence to Erie Canal Harbor history

All proposals will be reviewed by representatives from both ECHDC and BP. ECHDC and BP reserve the right to make any and all decisions regarding Erie Canal Harbor programming, as well as the capacity to consider proposals received after the deadline (though preference will be given to proposals submitted on-time).

For more information, please contact by writing only:

Matt Davison
Director of Communications
Erie Canal Harbor Development Corporation
E-mail mdavison@empire.state.ny.us

Margaret Beardsley
Associate Director
Buffalo Place Inc.
E-mail pbeardsley@buffaloplace.com

Date of issuance: 1/20/2009



**Erie Canal Harbor - Summer 2009
Activities, Events & Programming Form**

Contact Information:

Name _____ Title _____

Organization _____

Address _____

City _____ State _____ Zip _____ E-mail _____

Is your organization a registered 501 C-3? Yes/No (circle one.)

Name of Event or proposed activity:

Proposed Site Location:

(Identify site within the Erie Canal Harbor: Commercial Street, Ruins, Central Wharf.)

Date/Time/Frequency:

Estimated Event Budget/Cost:

Activity/Event/Program/Idea - Description:

Ability to Indemnify/General Liability Insurance required:

(Certificates of Insurance /Hold Harmless/Indemnification must be provided to: Erie Canal Harbor Development Corporation, Empire State Development, Buffalo Place Inc./Buffalo Place Foundation, City of Buffalo.) Are you able to meet insurance requirements?

Yes / No (circle one)

Submitted by:

<i>Name</i>	<i>Phone Number</i>	<i>E-mail</i>
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Date Submitted: _____

Send to: Postal mail - ECHDC, 95 Perry Street, Suite 500, Buffalo, NY 14203-3030.

E-mail - eriecanalharbor@empire.state.ny.us.

- office use only -

Date Received: _____

Notification given: Yes / No

Date Notified: _____