

**Addenda #1
Issued February 13, 2012**

Request for Proposal

CANALSIDE – MUSEUM OPERATOR

**Cultural Master Plan
Phase 2A Implementation**

Solicitation Issue Date: January 10, 2012
Proposal Due Date: March 8, 2012

Section V.A Skills Required (Page 11 of the RFP)

DELETE:

- 3) Engaging school-aged groups based on NYS social studies curriculum;

And REPLACE with:

- 3) Engaging school-aged groups based on NYS curriculum through 4th grade;

Given the site's historic importance to Buffalo and New York State, it will be important for the Operator to acknowledge this and engage school-aged groups with social studies opportunities. However, this should not limit the Operator's offerings as they relate to other NYS curriculum at the early-elementary school ages.

Section V.C Proposal Outline, Section 4 – Site Programming (Page 13 of the RFP)

In describing the last three (3) years of site programming offered by the Operator, the events can be any combination of urban, outdoor and/or waterfront. However, given that the proposed location for the Children's Experience involves urban, outdoor and waterfront, describing events with all three categories will assist the review team in determining the Operator's ability to activate the Canalside site.

Section V.C Proposal Outline, Section 5 – Operations (Page 13 of the RFP)

DELETE:

- Private sources – please describe if private source funds are being used for operations (staff, rent, utilities) or capital costs (exhibits, programming)

And REPLACE with:

- Private sources – please describe if private source funds are being used for operations (staff, rent, utilities, programming) or capital costs (exhibits)

Section V.D.4 Insurance Requirements (Page 17 of the RFP)

DELETE:

An individual certificate (including hold harmless) must be provided to each of the following organizations: Erie Canal Harbor Development Corporation and Empire State Development Corporation. All certificates of insurance are due one month (30 days) prior to the scheduled event.

And REPLACE with:

An individual certificate (including hold harmless) must be provided to each of the following organizations: Erie Canal Harbor Development Corporation and Empire State Development Corporation.

Section VII. Project Cost and Schedule (Page 18 of the RFP)

DELETE:

The total project cost of the Museum will be established by the Erie Canal Harbor Development Corporation and the selected Museum Operator. The ECHDC is expected to commit up to \$200,000 to fund the Planning Phase studies outlined in this RFP and partially fund the Museum’s “core and shell” costs, with a potential range of \$5,000,000 to \$8,000,000. The remaining Museum project costs (capital and operating expenses), as well as the fundraising necessary to raise this capital shall be the responsibility of the Museum Operator, as described in Section IV.

And REPLACE with:

The total project cost of the Museum will be established by the Erie Canal Harbor Development Corporation and the selected Museum Operator. The ECHDC is expected to commit up to \$67,000 to fund the Planning Phase studies outlined in this RFP and partially fund the Museum’s “core and shell” costs, with a potential maximum contribution of \$5,000,000. The amount of capital funds will be determined at the time the Final Master Plan is accepted by the ECHDC Board. The remaining Museum project costs (planning, capital and operating expenses), as well as the fundraising necessary to raise this capital shall be the responsibility of the Museum Operator, as described in Section IV.

Submitted Questions and Responses

Q1. The timeframe (2 months) to complete the Capital Campaign Feasibility Study may be short.

A1. ECHDC believes that the Study may begin during the last month or two of the Draft Museum Master Plan, so that the Study can be completed in a reasonable amount of time. Ultimately, the ECHDC and Museum Operator will set the schedule with the Consultant Team(s) selected.

Q2. Will the lease terms be negotiated at the time of the Museum Operator award?

A2. It is expected that ECHDC and the Museum Operator will enter an agreement to complete the Planning Phase scope of work in April 2012. Once the Final Museum Master Plan and Capital Campaign Feasibility Study are approved by ECHDC, terms of a long-term lease (or other arrangement) will be negotiated. We expect an agreement in place prior to Fundraising and Design & Construction Phases begin.

Pre-Proposal Meeting Sign-In Sheet attached

Cultural Master Plan, Implementation Phase
Children's Experience RFP

Pre-Proposal Meeting

January 25, 2012 at 12:00 pm at ECHDC

SIGN-IN

No.	Name	Agency	Telephone	E-mail Address
1	POP STARK	GJS ARCHITECTS	856-6448	rstark@gjsarchitects.com
2	BARBARA LEGGET	Explore & More	655-5131	bpleggett@exploreandmore.org
3	Scott COBAC	Strong Museum	58214-1892	scobac@strong.org
4	Peter DIM	FHC	814-8586	pkv6dm@ymail.com
5	Joop Browning		732-0205	adtdaddecol@Yahoo.com
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				